



**Skagit County Sheriff's Office- Corrections Division**  
**Authorization for Use and Disclosure of Inmate Records Information**

**Non Medical Records- RCW 70.48.100**

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

**1. My Authorization:**

**Skagit County May use or disclose the following inmate Jail Records (initial all that apply):**

\_\_\_ Inmate records as specified: (please use the back of this form if additional space is needed):  
\_\_\_\_\_

\_\_\_ All records in the Skagit County Jail concerning my incarceration on the following date(s):  
\_\_\_\_\_

**Skagit County may disclose the above records information to:**

Name (or title) and Organization: \_\_\_\_\_

Address and Phone Number: \_\_\_\_\_

**Reason(s) for this authorization:** \_\_\_ At my request \_\_\_ Other (Specify) \_\_\_\_\_

**This Authorization ends:** \_\_\_ 90 days from the date signed \_\_\_ on \_\_\_\_\_ (insert date)  
\_\_\_ when the following event occurs: \_\_\_\_\_  
(no more than 90 days from date signed)

**My rights:**

- I may revoke this authorization in writing. A revocation would not affect any actions already taken by Skagit County based upon this authorization. I may not be able to revoke this authorization if its purpose was to obtain insurance. Two ways to revoke this authorization are: (1) fill out a revocation form, available from Skagit County; or (2) write a letter requesting revocation to Skagit County.
- I understand that information used or disclosed based on this authorization may be subject to re-disclosure and no longer protected by federal privacy standards.

I hereby declare under penalty of perjury of perjury pursuant to the laws of the State of Washington that I am either the inmate or a representative of the inmate lawfully entitled to obtain records on the inmate's behalf.

\_\_\_\_\_  
Signature or inmate or legally authorized representative      Signed in City, State      Date

\_\_\_\_\_  
Printed name of Signatory      Relationship to inmate